

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
April 25, 2023



Orcas Island Health Care District

Minutes of the April 25, 2023 Board of Commissioners Regular Board Meeting

Commissioners Present:

Dave Zoeller, Board President
Marie Michnich
Pegi Groundwater
Carolyn Fiscus

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

Commissioners Absent: Diane Boteler

I. Call to Order – Action

President Zoeller called the April 25th meeting to order at 5:00 p.m.

II. Public Comment There were no public comments.

III. Consent Agenda

Motion to approve the following agenda items made by Commissioner Fiscus; seconded by Commissioner Michnich. Motion approved 4-0.

- a. **AP Regular Board Meeting Minutes – 03/28/2023**
- b. **AP Voucher Report – 04/10/2023 - \$30,402.00**

IV. Operations Report – Superintendent Chord updated the board on the March financials And reported that the Deye Ln drainage project was completed and the hiring of a clinic handyman will be finalized shortly. Commissioners discussed the clinic storage improvement options. Superintendent Chord also updated the commissioners on a potential DOH oral health grant opportunity and the process algorithm of the clinic after-hours phone line.

Other district items discussed by Superintendent Chord were a potential new website hosting/management company. The GiveOrcas campaign district request was also discussed.

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
April 25, 2023



V. Old Business

- a. **Proposed Social Media Policy** - Commissioners discussed the proposed Social Media Policy which will be brought back for approval at a future meeting.
- b. **Ongoing meeting locations** - Meetings will continue at the Community Foundation office.

VI. New Business

The board discussed options for improving storage at the clinic. **Motion to approve** moving forward with Layout C on the options for the clinic storage renovation, to rent a shipping container to be used for storage until the renovation is completed and to accept Island Health's offer to provide the racks for the project as their contribution *provided* the racks are the height, width and depth called for in Layout C made by Commissioner Groundwater and seconded by Commissioner Michnich. The motion passed 4-0.

VII. Public Comment

Aamee Johnson, Island Health Primary Care – Orcas, Clinic Manager, thanked OIHCD for the positive partnership and clarified the clinic after-hours phone processes.

VIII. Adjourn

Motion to adjourn made by President Zoeller and seconded by Commissioner Michnich. Motion approved 4-0.

Minutes approved this 23rd day of May, 2023.

Diane Boteler

Attest: Diane Boteler, OIHCD Board Secretary