

Orcas Island Health Care District  
**Board of Commissioners**  
**Regular Board Meeting**

July 23<sup>rd</sup>, 2024

5:00 – 7:00 pm

500 Rose St, Eastsound, WA 98245

**Join Zoom Meeting**

<https://us02web.zoom.us/j/2606173610>

**Agenda**

- I. Call To Order – Regular Board Meeting** President Zoeller
- II. Commissioner Additions to Board Agenda** President Zoeller
- III. Regular Meeting Public Comment** President Zoeller  
*Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.*
- Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.*
- IV. Consent Agenda – Action** President Zoeller
- a. **Regular Board Meeting Minutes – 06/25/2024**
  - b. **AP Voucher Report – 07/02/2024 - \$515,618.79**
  - c. **AP Voucher Report – 07/16/2024 – \$6,144.79**  
**Action:** *Approve Consent Agenda*
- V. Superintendent Report** Superintendent Chord
- a. **June 2024 Financial Review**
  - b. **Building Committee**
    - i. Road paving estimates
    - ii. Electrical bids for can lighting
    - iii. Maintenance projects ongoing
    - iv. Storage container at clinic
  - c. **Communications Committee**
    - i. Met with Mary Kay Clunies-Ross, AWP/PHD contracted consultant for Hospital District Brand development

- ii. Need to determine participants for follow-up meeting with Mary Kay
- d. **Finance Committee**
  - i. Cost Report Discussion w/ Island Health 07/19
- e. **Operations Committee**
  - i. New Telehealth Behavioral Health program – awaiting assigned provider
  - ii. Island Health contracted with new call service – allows for data around after-hours calls and outcomes
  - iii. Susan Sandblom reduced days per month on Orcas, originally at 2 per month, she increased to 4 for a few months, now reducing to 2 or 3 per month
  - iv. OCRC has been doing Medicaid enrollment for clinic patients, but with Sara Schriefer, IH should be able to add that capacity to her role
- f. **DOH Oral Health Grant / Orcas Dental Collaboration**
  - i. Katie Raebel working on advocacy efforts to change WAC requirement for rebasing all RHC rates
  - ii. DOH allowing reimbursement for equipment, Electronic Dental Record (EDR), supplies, and other startup expenses paid for by OICF/County
  - iii. Orcas Community Dental Project has 4x days a month until the end of 2024
  - iv. Request from Community Dental Project to sublease OIHCD office on Prune Alley for dental program, Move OIHCD office to Airport Center
- g. **Auditor Office Reducing Services**
  - i. Review of Options proposed by County Auditor
  - ii. Update of plans from other Junior Tax Districts
  - iii. Recommendations on next steps
- h. **Other Items:**
  - i. Dementia Friendly Orcas updates – Chelsie G
  - ii. Signed Ethics Code of Conduct forms from Commissioners

**VI. Old Business**

President Zoeller

- a. **OIHCD Procurement Policy Review**
  - i. **Potential Action:** Accept Procurement Policy Updates proposed by Commissioner Groundwater
- b. **OIHCD Public Records & Records Management Policies Review**
- c. **Policy Review Schedule**
- d. **Board Assessment Review w/Legal & Governance Committee Members**
- e. **Establishing Island Primary Care – Orcas Medical Assistance Fund at OICF**
  - i. **Potential Action:** Establish a donation fund at OICF for Medical Assistance at Island Primary Care – Orcas, to be administered by Aimee Johnson

**VII. New Business** President Zoeller

- a. **Electrician work at clinic**
  - i. **Potential Action:** Approval to execute work with lowest cost contractor for electrical work
- b. **Deye Ln Paving Project**
  - i. **Potential Action:** Approval to execute work with lowest cost contractor for paving work
- c. **Sub Lease OIHCD Office Space:**
  - i. **Potential Action:** Approval to sub-lease OIHCD office space to DentAll to operate the community dental clinic
- d. **Lease Airport Center Space for OIHCD Office:**
  - i. **Potential Action:** Approval to sign 3-year term lease with Rick Fant for OIHCD office space at Airport Center
- e. **OIHCD Strategic Communications Planning**
- f. **Change regular meeting date to Wednesdays starting in September**

**VIII. Public Comment** President Zoeller

**IX. Upcoming Meetings & Activities - Information**

- a. **OIHCD & IPC – O Operations Committee Meeting – Monday August 12<sup>th</sup> 9:30 AM**
- b. **OIHCD Quality Committee Meeting – Tuesday August 13<sup>th</sup> 4:00 PM**
- c. **OIHCD Medical Director Meeting – Tuesday August 13<sup>th</sup> 4:30 PM**
- d. **OIHCD / EMS After Hours Care Committee Meeting – Tuesday August 13<sup>th</sup> 5:00 PM**
- e. **OIHCD Regular Board Meeting – Tuesday August 27<sup>th</sup> 5:00 – 7:00 PM**

**X. Adjourn - Action** President Zoeller