

San Juan County Public Hospital District #3  
Dba Orcas Island Health Care District

**Board of Commissioners**

**Special Meeting**

March 29, 2020

3 pm – 6 pm

**Participate Only Enabled by Phone**

**Conference line: 1 669 900 9128**

**Meeting ID: 162 483 666**

**IMPORTANT NOTE:**

The OIHCD is complying with the Governor's Proclamation 20-25, which remains in effect until April 6<sup>th</sup>, and a subsequent waiver to certain requirements of the OPMA. The latter remains in effect until April 23<sup>rd</sup>.

While the Board is allowed to conduct meetings, we are restricted to taking action on matters that are "necessary and routine or are matters necessary to respond to the COVID-19 outbreak and the current public health emergency." Important to note the term "action" includes *discussion* - meaning the intent of the Proclamation is that meetings be short, efficient, and restricted to necessary business.

The Board discussed items on the Special Meeting Agenda with legal counsel to determine what might fall outside of the definition of necessary and routine. While routine is more self-explanatory, necessary items are those where any decision that if not taken prior to April 23, 2020 would have negative impacts on the District or the taxpayers. Guidance suggests that if the matter involves a decision that can be postponed until after April 23, 2020 the items are not considered necessary.

Items marked as **POSTPONED** on the Agenda are those that were deemed to fall outside of the parameters as outlined by legal counsel. We appreciate the community's understanding as we navigate these uncharted, challenging and constantly changes times.

**AGENDA**

- |     |  |               |
|-----|--|---------------|
| I.  | <b>Call to Order - Action</b>                        | Comm. Fralick |
| II. | <b>Clinical Operations during COVID-19 - updates</b> | Supt. Presson |
|     | i. Local Providers                                   |               |
|     | ii. County Emergency Operations Center (EOC)         |               |
|     | iii. Local Hospitals                                 |               |

- III. **Board Process - POSTPONED** Comm. Lange/All
  - a. **Current working relationships**
  - b. **Ways to improve and strengthen the Board's process**
  - c. **Ways to improve and strengthen the Superintendent's process**
  
- IV. **Clinic RFP Process - POSTPONED**
  - a. **Affiliation and Partnership Updates**
    - i. FQHCS Comms. Boteler/Fralick/Supt. Presson
    - ii. Provider-Based RHCs Comm Fralick/ Supt. Presson
    - iii. Stand Alone RHC
    - iv. Narrowing the Options
  - b. **Clinic RFP Process** Comm Fralick/ Supt. Presson/Pat Hunt
    - i. Commissioner Interviews
    - ii. RFP document and timeline
    - iii. Agreement on RFP list
    - iv. Implementation Strategy
    - v. Project Plan
  
- V. **Other Business**
  - a. **Building/Equipment Committee** Comms. Fralick/Groundwater
    - i. Roof & HVAC projects – update
    - ii. RFP timeline for Roof replacement – update
    - iii. Authorization for HVAC Consultant support - action
  
  - b. **Property Tax Collections - update** Supt. Presson
  
  - c. **OFHC Donation - POSTPONED** Comms. Fralick/Miller
  
- VI. **Community Communication Plan** All
  - a. **What should the charge be for the Communications Committee? - POSTPONED**
    - i. Timing/structure/topics for articles
    - ii. Responding to Community correspondence and social media
  
  - b. **Communication/updates around COVID-19** Supt. Presson
  - c. **Board meetings schedule in light of COVID-19** Comm. Fralick
  
- VII. **Next Steps** All
  - a. **Should April 7<sup>th</sup> meeting be rescheduled to April 13<sup>th</sup>?**
  
- VIII. **Adjourn – Action** Comm. Fralick