

SICPHD#3: Orcas Island Health Care District  
Regular Board Meeting – Minutes  
May 23, 2023



## Orcas Island Health Care District

### Minutes of the May 23, 2023 Board of Commissioners Regular Board Meeting

**Commissioners Present:**

Dave Zoeller, Board President  
Diane Boteler  
Carolyn Fiscus  
Pegi Groundwater

**Staff:**

Chris Chord, Superintendent  
Ellen Fraser, Administrative Assistant

**Commissioners Absent:** Marie Michnich

#### I. Call to Order

President Zoeller called the May 23<sup>rd</sup> meeting to order at 5:03 p.m.

#### II. Public Comment

Melissa Russoc provided a written comment recommending that there be a discount for self-pay patients at the clinic.

#### III. Consent Agenda

**Motion to approve** the following agenda items made by Commissioner Groundwater; seconded by Commissioner Fiscus. Motion approved 4-0.

- a. **Regular Board Meeting Minutes – 04/25/2023**
- b. **AP Voucher Report – 04/24/2023 - \$10,648.30**
- c. **AP Voucher Report – 05/08/2023 - \$5,024.63**

#### IV. Operations Report

Superintendent Chord updated the board on the April financials, reported that a handyman has been hired by OIHCD and provided an update on the Clinic storage improvement project.

Superintendent Chord informed the board that the full \$3200 request was received from the GiveOrcas campaign and provided an update on the DOH oral health grant opportunity.

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Other topics covered included the candidates who have filed for the 2023 District commissioner election, rescheduling of joint committee meetings, hiring a new website hosting company, a potential funding opportunity for care coordination and attendance at the AWPHD Annual Conference in June.

**V. Old Business**

**a. Proposed Social Media Policy Approval**

**Motion to approve the Social Media Policy** made by Commissioner Groundwater; seconded by Commissioner Fiscus. Motion approved 4 – 0.

**VI. New Business a. DOH Oral Health Grant funding match approval**

**Motion to approve** agreeing to match 40% of all dollars received from the DOH oral health grant made by Commissioner Fiscus; seconded by Commissioner Groundwater. Motion approved 4 – 0.

**VII. Public Comment**

There were no public comments.

**IX. Adjourn – Action**

**Motion to adjourn** made by Commissioner Fiscus; seconded Commissioner Boteler. Motion approved 4 – 0. Regular board meeting adjourned at 5:53 pm

**Minutes approved this 27th day of June, 2023.**

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Attest: Diane Boteler, OIHCD Board Secretary