

Orcas Island Health Care District
Minutes of May 27th, 2026
Board of Commissioners
Regular Board Meeting

Commissioners Present:

Mark Salierno
Chelsie Guilford
Trey Holland, joined at 5:07 p.m.
Alison Sanders
Absent: Diane Boteler

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

President Salierno called the May 27th Regular Board Meeting to order at 5:03 p.m. with a quorum of commissioners present.

II. Land Acknowledgement & Mission Minute

Superintendent Chord read the land acknowledgement and shared a call to action to actively support Native communities in the area. He shared a mission message of practical actions to support the communities.

III. Regular Meeting Public Comment

No public comment.

IV. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Sanders; seconded by Commissioner Guilford. Motion approved 3 - 0.

- a. **Regular Board Meeting Minutes – 04/22/2026**
- b. **AP Voucher Report – 05/05/2026 - \$44,388.08**
- c. **AP Voucher Report – 04/21/2026 - \$23,589.70**

V. Marketing & Communications Plan Presentation

Sarah Howard, a communications coordinator on Vashon Island, presented an overview of the marketing and communications plan for OIHCD that will hinge on consistency of messaging. Superintendent Chord and the OIHCD Project Manager met with Sarah, using the OIHCD strategic plan and past marketing information to develop a communication plan. The plan includes regular social media posts and a monthly newsletter. Island Sounder articles are separate from this plan. Sarah will edit the plan to include the Boards discussion and suggestions.

Island Health Update

Aaimee Johnson, Clinic Manager, and Patty Codd, Director of Clinical Operations, presented a quarterly update on Island Health Primary Care – Orcas. Island Health has operated the clinic for five years so they included highlights over the past five years. Patty Codd shared the clinic quality measures for the first quarter of 2026 emphasizing the high patient experience score. Island Health also updated the board clinic staffing.

VI. Superintendent Report

Superintendent Chord provided updates on the strategic priority areas including Enablers - Communications, Infrastructure and Finance & Operations Sustainability. He highlighted the two town halls that will take place this summer to present the clinic expansion plans to the community. He also updated the Board on the Growth Opportunities including Care for Elders & People with Disabilities, Clinical Care, and Health Collaborations.

Superintendent Chord shared the two phases, including budget, of the MIH program. OICF has a donor for most of the funds needed over the next two years. The Board discussed how to use the donor funds, OIFR contributions, and possible OIHCD contributions.

VII. Old Business

a. Orcas Physical Therapy Support Contract

The Board discussed Orcas PTs request for funds to subsidize the shortfall from the Medicare fee structure. President Salierno requested that Superintendent Chord re-calculate the cost of the Medicare patients without the hard costs of running the business. Superintendent Chord will bring revised numbers to June Board meeting.

VIII. New Business

a. Orcas Community Resource Center Grant Amendment

OCRC provided service data that divided out administrative time from service, approximately 10% of the allocated grant funds. The Board discussed whether their request was in-line with the OIHCD Grant Making policy and the methodology of providing funds for administrative costs. Decision will be brought forward to June Board Meeting.

b. Resolution 2026-03: Accept MIH Donation

Motion to approve resolution 2026-03, accepting OICF donation, made by Commissioner Sanders; seconded by Commissioner Guilford. Motion approved 4 – 0.

c. Non-public financing consulting contract

OIHCD will need assistance from High Point Healthcare Real Estate for non-public financing consulting.

Motion to approve Scope one (Alternative Financing Availability and Readiness Review), following the finance committee approval, of the non-public financing consulting contract made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 4 – 0.

d. Engage Legal Counsel for Bond Financing

Entering the financial consulting process, OIHCD will need specialized legal counsel.

Motion to approve Bond Financing Legal Counsel contract made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 4 – 0.

IX. Executive Session

According to RCW 42.30.110 the board convened an executive session to evaluate performance of a public employee. The time was estimated to be 15 minutes. The board convened the executive session at 7:08 p.m. and returned at 7:23 p.m. No business was conducted.

a. Employment Contract Proposal

The Governance Committee has been drafting a contract to transition Superintendent Chord to hybrid employment. The contract will include a hybrid work arrangement, base salary and performance retention bonuses. The contract will remain at will.

Motion to approve the Board President to finalize the employment contract proposal for Superintendent made by Commissioner Guilford; seconded by Commissioner Sanders. Motion approved 4 – 0.

X. Public Comment

No public comment.

XI. Adjourn

Motion to adjourn the May 27th Regular Board Meeting made by Commissioner Sanders; seconded by Commissioner Guilford. Motion approved 4 - 0. Regular Board Meeting adjourned at 7:24 p.m.

Minutes approved this 24th day of June, 2026.

Chelsie Guilford
Chelsie Guilford (Jun 30, 2026 15:41:59 PDT)

Attest: Chelsie Guilford, OIHCD Board Secretary

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Final Audit Report

2026-06-30

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