

**Orcas Island Health Care District**  
**Board of Commissioners - REGULAR Meeting Minutes**  
**REMOTE BOARD MEETING**  
**April 5, 2022**  
**5:00 – 7:00 p.m.**

**Commissioners Present (via Zoom):**

Pegi Groundwater, President  
Diane Boteler, Secretary  
Art Lange  
Dave Zoeller

**Staff (via Zoom):**

Tom Eversole, Interim Superintendent

**Commissioners Absent:**

None

**I. Call to Order**

President Groundwater called the April 5, 2022, meeting to order at 5:00 pm. She noted that there was a quorum with three Commissioners present; Commissioner Boteler joined at 5:03.

**II. Public Comment**

No public comments were offered.

**III. Consent Agenda**

The items contained in the Consent Agenda included: Regular Board Minutes dated 3/15/2022, and an AP Voucher Report dated 3/24/2022 in the amount of \$4220.86.

**MOVED by Commissioner Lange, seconded by Commissioner Zoeller to approve the Consent Agenda. VOTE 3:0:0. MOTION CARRIED.**

**IV. Operations Report**

- a. **Admin Assistant Recruitment:** Kim Kimple has been hired as administrative assistant, starting April 11.
- b. **Strategic Planning Update:** Consultant Jodie Carona sent a schedule of events, including survey, focus group, and planning phases, all seeking especially people who are generally hard to reach. Publicity will be through all the usual media, and possibly through other nonprofits contacting their networks. The effort is expected to finish by the fall.
- c. **IH-OIHCD Joint Meetings:** Eversole hopes to focus meetings on specific agenda issues.
- d. **IH Invoicing, Subsidy and Fun Run:** Invoices have been sent to Island Health (IH); IH's invoice for its January subsidy is expected soon. The clinic will sponsor a Fun Run on June 4 and would like help in staffing it.
- e. **Stakeholder Relations:** Eversole made a presentation to OICF. He also determined that equipment for hybrid meetings (in person plus Zoom) is available at OIFR.

**V. Old Business**

- a. **Interview Candidates for Commissioner:** Marie Michnich

**VI. Executive Session:** held under RCW 42.30.110.h, to evaluate the qualifications of a candidate for appointment to an elective office.

**VII. New Business**

- a. **Appointment of Commissioner to replace Richard Fralick**

**MOVED by Commissioner Lange, seconded by Commissioner Boteler to appoint Marie Michnich to replace Richard Fralick as a Commissioner. VOTE 4:0:0. MOTION CARRIED.**

- b. **Return to in-person meetings:** The commissioners favor hybrid meetings once the Governor's Open Public Meetings proclamation is cancelled. Meetings will be on Zoom alone until then.
- c. **Joining PEBB:** The commissioners were in favor of the District's joining PEBB.

**MOVED by Commissioner Lange, seconded by Commissioner Boteler to approve Resolution 2022-03, Resolution Requesting Review by the Health Care Authority to Participate in the Washington State Insurance Plan. VOTE 4:0:0. MOTION CARRIED.**

- d. **OIHCD Foundation:** Lange noted that we could become an affiliate of the IH Foundation, or we could set up our own for about \$1500 in legal fees and some accounting fees. That Foundation would have its own board and staff.

**VIII. Committee and Work Group Reports**

- a. **Finance Committee:** Groundwater reported that the first joint meeting with IH will be May 5. An additional board member for the committee is needed. Billing by IH for 2021 at the old OFHC rate of \$84/visit may create a deficit of perhaps \$30,000.
- b. **Building Committee:** Zoeller wants the handyman's work to be under specific work orders authorized by the District. The issue of what maintenance is to be paid for by the District vs. IH is still a matter of discussion
- c. **Staffing Committee:** Groundwater asked if the commissioners favored a superintendent with primarily administrative skills, one who also had leadership skills, or one who also had a background in health care. The consensus was leadership skills with a health background. Commissioners also agreed to begin the search process with advertising in San Juan and Whatcom counties. Eversole will have a budget of \$1500 for that phase. Future options include use of a Seattle search firm and use of professional networks such as LinkedIn and alumni groups.
- d. **Quality Joint? Committee:** Zoeller and Eversole reported that IH's quality goals metrics fall into two groups: clinic excellence in diabetes care, and service excellence as rated by patients. Zoeller will look into how well the clinic and OIFR's MIH program are coordinating and whether that could be improved.

**IX. Public Comment:** No public comments were offered.

**X. Upcoming Meetings and Activities:** The next Regular Meetings of the OIHCD Board are scheduled for April 19 and May 3, 2022.

**XI. Adjournment**

**MOVED by Commissioner Lange, seconded by Commissioner Boteler to adjourn the meeting at 7:18 p.m. VOTE 4:0:0. MOTION CARRIED.**

Minutes approved this 19<sup>th</sup> day of April, 2022.

DocuSigned by:

*Diane Boteler*

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**Attest: Diane Boteler, OIHCD Board Secretary**

4/24/2022

**Date signed**