

SJCPHD#3: Orcas Island Health Care District  
Regular Board Meeting – Minutes  
November 15, 2022

**Orcas Island Health Care District**  
Board of Commissioners  
BUDGET HEARING and SPECIAL Meeting Minutes November 15, 2022  
5:00 – 7:00 p.m.

**Commissioners Present:**

Pegi Groundwater, President  
Marie Michnich  
Dave Zoeller  
Carolyn Fiscus  
Diane Boteler

**Staff :**

Chris Chord, Superintendent  
Tom Eversole, Interim Superintendent  
Kim Kimple, Administrative Assistant

**Commissioners Absent:** None.

**I. Call to Order**

President Groundwater called the November 15 Public Budget Hearing and Special Board Meeting to order at 5:00 p.m. with a quorum including five Commissioners present, Commissioners Michnich and Fiscus attending online via Zoom.

**II. Public Budget Hearing**

- a. **2023 Budget** - The proposed 2023 budget was presented to the public and the Board by President Groundwater. There was no public testimony or Board deliberation about the proposed budget.
  - i. Motion to adopt Resolution 2022-12 setting the 2023 Budget made by Commissioner Boteler; seconded by Commissioner Zoeller. Motion passed 5-0
- b. **2023 Levy** - The proposed 2023 levy was presented to the public and the Board by President Groundwater. There was no public testimony or Board deliberation on the proposed levy. Motion to adopt Resolution 2022-13 for the 2023 levy made by Commissioner Michnich; seconded by Commissioner Boteler. Motion passed 5-0.
  - i.
- c. **DOR Levy Certification** – staff were directed to file the 2023 Levy Certification with the Department of Revenue
- d. **Hearing Ended.** The Public budget hearing ended and the Special Board Meeting continued.

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- III. Special Meeting Public Comment** – There were none.
- IV. Consent Agenda – Motion to Approve** the following Consent Agenda items made by Commissioner Boteler; seconded by Commissioner Michnich. Motion passed 5-0
- a. **Regular Board Minutes – 10/25/2022**
  - b. **AP Voucher Report – 11/01/2022 \$21,534.53**
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- V. Old Business**
- a. **Road Repair - Motion to approve** the contract to repair Deye Lane and improve drainage made by Commissioner Zoeller; seconded by Commissioner Boteler. Motion passed 5-0
  - b. **Clinic Generator Replacement - Motion to approve** contract to replace emergency power generator made by Commissioner Boteler; seconded by Commissioner Groundwater. Motion passed 5-0.
- VI. New Business**
- a. **Appointing Claims Agent – Motion to adopt** Resolution 2022-14 appointing Chris Chord as Claims Agent made by Commissioner Boteler; seconded by Commissioner Michnich. Motion passed 5-0.
  - b. **Personnel Policy - Motion to approve** amended Personnel Policy made by Commissioner Boteler; seconded by Commissioner Groundwater. The motion passed 5-0.
- VII. Operations Report** - The Board was updated by the Interim Superintendent on the recent joint Finance Committee meeting. He reported that the District has been accepted into the Orcas Community Foundation's GiveOrcas catalog to raise funds for pediatric equipment for the clinic. The goal is to raise \$5,200 towards a \$28,000 wish list of pediatric equipment. The District has also renewed its building insurance for the year with coverage for earthquake and tsunami disaster.
- VIII. Committee and Work Group Reports** – There were none.
- IX. Public Comment**  
Bob Thomas spoke about the need for VA outreach and coordination for services with the clinic.
- X. Upcoming Meetings & Activities - Information**
- a. **Meet and Greet Welcome Reception for new Physicians and Superintendent** will be held at Orcas Center's Madrona Room on Monday, November 21<sup>st</sup> 5:30 – 7:00 p.m.
  - b. **Regular Board Meeting – November 22, 2022**

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**XI. Adjourn - MOTION to adjourn** made by Commissioner Boteler; seconded by Commissioner Zoeller. The Motion passed 5-0. The meeting adjourned at 6:23 p.m.

Minutes approved this 22nd day of November, 2022.

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Attest: Diane Boteler, OIHCD Board Secretary