

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
August 23, 2022

Orcas Island Health Care District
Board of Commissioners - REGULAR Meeting Minutes
REMOTE BOARD MEETING
August 23rd, 2022
5:00 – 7:00 p.m.

Commissioners Present (via Zoom):

Pegi Groundwater, President
Diane Boteler – arrived at 5:28
Marie Michnich
Dave Zoeller

Staff (via Zoom):

Tom Eversole, Interim Superintendent
Kim Kimple, Administrative Assistant

Commissioners Absent: Carolyn Fiscus

I. Call to Order

President Groundwater called the August 23rd meeting to order at 5:05 p.m. with a quorum including three Commissioners present. Commissioner Boteler later arrived at 5:28 p.m. The District will continue to meet virtually in accordance with the OPMA and Proclamation 20-05 to protect the health of the community, commissioners, and staff.

II. Public Comment

None.

President Groundwater

III. Consent Agenda – Action

- a. **Regular Board Minutes – 07/26/2022**
- b. **Work Session Minutes – 08/04/2022 and 08/11/2022**
- c. **AP Voucher Report – 08/15/2022**

President Groundwater

MOTION to Approve Consent Agenda by Commissioner Michnich; second by Commissioner Zoeller.
Motion passed 3-0.

IV. Needs Assessment and Strategic Plan Update

Jody Carona

- a. *Consultant Jody Carona provided an update of review new data from focus groups and first draft of GOALS.*

V. Operations Report

Interim Superintendent Eversole

- a. **July Financial Report**
 - i. The July Financial report was presented and is available online.
- b. **Strategic Planning**
 - i. Covered above.

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- c. **Superintendent Recruitment**
 - i. Herd Freed Hart have identified several candidates, with virtual interviews being scheduled.
- d. **Alarm Monitoring**
 - i. The agreement with Washington Fire Alarm is in place.
- e. **Generator Replacement**
 - i. The District will be working with MRSC contractors to request proposals.
- f. **Deye Lane Repair**
 - i. A drainage system may need to be considered.
- g. **Water meter**
 - i. The location of the EWUA meter is unknown and may be buried in overgrowth. Tom is working on locating.
- h. **Office Space**
 - i. The search for office space continues.

VI. New Business

President Groundwater

a. Planning Budget Prep

- a. The Budget preparation is in process, with a request for committees to identify expense items.

b. Clinic Storage Space improvement – request for heated storage space.

The Board discussed potential partial funding for heated storage options and locations. Storage is needed for all supplies normally housed in the conference room. Request for IPC-O to itemize what needs to be stored and what parameters there are for storing them.

c. Clinic hiring bonus

- a. Conversations took place between Anne and Charles in the past stating the district would pay half of \$50k hiring bonuses. However, this had never gone before the Board. Given the challenges of recruiting, the district will explore further prior to agreeing to a cost sharing for the signing bonus.

VII. Old Business

President Groundwater

- a. **None**

VIII. Committee and Work Group Reports

a. Building Committee

Commissioner Zoeller

- i. An architect was contacted to discuss assessment of the property for potential future improvements. There will be a series of steps to take, totaling \$15-20k for drawings and an estimate for project cost.

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b. Joint (IH-OIHCD) Committee Reports

- i. MD / EMS reports include Recruitment efforts, and the possibility of IV and drug administration and prescription protocols.
- ii. EMS – after hours phone message is lengthy and unclear and is in the process of being updated specific to Orcas. EMS has a backline to use during emergencies. Data would be helpful to separate out individuals who could have been seen at the clinic given an option of higher level of care.
- iii. Quality Committee – inquired after hours transfer of records; information review from community health needs assessment (CHINA), with a request that Orcas Island residents be given the opportunity to participate on the next assessment. Diabetes support group classes will resume in 2023 with virtual options. Referral reports include dermatology, GI, Orthopedics/ortho surgery, cardiac, urology, home health, and the need for telehealth.
- iv. Joint Finance Committee – nothing to report, awaiting revised financial reports.

IX. Public Comment

President Groundwater

Milly Vetterelin shared hope that the Spanish-speaking community be informed about online classes, as well as the suggestion that the MIH program staff provide an update during OIHCD meetings.

Bob Waunch reminded everyone of the active Mercy flight program. The Mercy Flight program will be pursuing a fundraising campaign for replenishment of fuel for flights. A fund has been established with the community foundation.

X. Upcoming Meetings & Activities - Information

President Groundwater

- a. **Work Session, September 1, 2022 – Facilitated Strategic Planning**
- b. **Work Session, September 8, 2022 – Strategic Plan review (Tentative)**
- c. **Regular Board Meeting – September 27, 2022**

XI. Adjourn - Action

President Groundwater

MOTION to adjourn by Commissioner Michnich; second by Commissioner Boteler. The Motion passed 4-0. The meeting adjourned at 6:46 p.m.

Minutes approved this 27th day of September, 2022.

DocuSigned by:

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Attest: Diane Boteler, OIHCD Board Secretary