

OIHCD Meeting Schedule

Required Meetings	Purpose	Frequency		Attending
Operations Meeting	General Status and Operations	Monthly	TBD	Clinic Mgr, Practice Adm, Superintendent, Board member
Medical Director	General Status and Medical Operations	Quarterly	TBD	Med Director, Practice Adm, Superintendent, Board member
Board Updates	Updates	Quarterly	1st month of Qtr, 3rd Tuesday	Elise, Practice Admin
EMS	Facilitate coordination of services	Quarterly	3rd month of Qtr, 2nd Thursday	Dr. James, Pract Adm, Clinic Mgr, Super, Board member
Community Outreach	Communication Goals and Plans	Annually	TBD	CEO, Marketing Director, Practice Adm, Director RM + 2 Board Mem.
Financial	Details review	Quarterly	2nd month of Qtr, 1st Thursday	CEO, CFO, Superintendent, Board members, Practice Admin
Annual Business Plan		Annually	TBD	Tom and Patty to assess with each team, revisit

Feb 1st as exception