

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
January 23rd, 2024



Orcas Island Health Care District Minutes of the January 23, 2024 Board of Commissioners Regular Board Meeting

Commissioners Present:

Dave Zoeller
Pegi Groundwater
Chelsie Guilford – joined 5:06 pm
Mark Salierno

Absent: Diane Boteler

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

President Zoeller called the January 23rd Regular Board Meeting to order at 5:01 p.m. with a quorum of commissioners present.

II. Regular Meeting Public Comment

Molly Roberts shared that she was pleased with the way the clinic is running. Superintendent Chord shared a clinic enquiry from the District website regarding After Hours provider access of medical records.

III. Consent Agenda

Motion to approve the following consent agenda made by Commissioner Groundwater; seconded by President Zoeller. Motion approved 3 - 0.

- a. **Special Board Meeting Minutes – 12/19/2023**
- b. **Special Board Meeting & Board Retreat Minutes – 01/08/2024**
- c. **Special Board Meeting Minutes – 11/11/2024**
- d. **AP Voucher Report – 01/02/2024 (for 2023 expenses) - \$2,641.04**
- e. **AP Voucher Report – 01/09/2024 (for 2023 expenses) - \$1,805.59**
- f. **AP Voucher Report – 01/09/2024 (for 2024 expenses) - \$3,350.85**

IV. Update from Orcas Clinic Manager

Aimee Johnson provided an overview of Island Health Primary Care – Orcas metrics from 2021 to present. Annual patient visits have consistently increased and provider access remains sufficient.

V. Superintendent Report

Superintendent Chord provided an update on December financials, a review of 2023 Financial results, a Building Committee update, and an Operations Committee update.

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
January 23rd, 2024



Superintendent Chord has contracted a dental professional as a consultant for the DOH Oral Health Grant.

Superintendent Chord informed the Board that the District will not pursue the HERSA grant this year but there are prerequisite steps to take this year to consider submitting a 2025 grant application. Also, a letter will be submitted requesting available AWPFD funding for website compliance and board retreat support.

VI. New Business

OIHCD bylaws require the election of Board Officers at the first regular meeting of the calendar year.

Motion to elect Mark Salierno as Secretary and Dave Zoeller as President made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion to elect was passed 4 - 0.

The Committee membership was reviewed and updated.

The Board discussed the Orcas Island Community Foundation's (OICF) proposal that the District take ownership of an OICF purchased dental van.

Motion to approve moving forward on exploring the proposal from the OICF regarding ownership of a dental van made by Commissioner Groundwater; seconded by Commissioner Salierno. Motion approved 4 - 0.

Superintendent Chord, Commissioner Groundwater and Commissioner Salierno have begun meetings regarding Island Health contract negotiations. Commissioners were asked to send Superintendent Chord input on service provisions to consider in the next contract.

VII. Old Business

Commissioner Groundwater suggested that a new District Reserve fund be established for Capital Needs. The board discussed this and a formal proposal will be brought forward to the February Regular Board Meeting.

Commissioner Groundwater requested clarification regarding the AP Voucher Report 1/02/2024 (for 2024 expenses) - \$12,700.

Motion to approve the AP Voucher Report 1/02/2024 (for 2024 expenses) - \$12,700 made by Commissioner Groundwater; seconded by President Zoeller. Motion approved 4 – 0.

VIII. Public Comment

Molly Roberts expressed appreciation for generally easier communications with the clinic.

IX. Adjourn

Motion to adjourn Regular Board Meeting made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion approved 4 - 0. Regular Board Meeting adjourned at 7:12 p.m.

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
January 23rd, 2024

Orcas Island
Health Care
District

Minutes approved this 27th day of February, 2024.



Attest: Mark Salierno, OIHCD Board Secretary