

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
March 28, 2023



Orcas Island Health Care District

Board of Commissioners Regular Board Meeting Minutes

March 28, 2023

5:00 – 7:00 pm

Commissioners Present:

Dave Zoeller, Board President
Marie Michnich
Pegi Groundwater
Carolyn Fiscus
Diane Boteler – Joined Late

Staff:

Chris Chord, Superintendent

Commissioners Absent: None.

I. Call to Order

President Zoeller called the March 28 meeting to order at 5:00 p.m.

II. Public Comment

Pierette Guimmond commented on meeting location for board meeting, and asked about district office location and hours.

III. Island Health Quarterly Presentation

Marcy Shimada & Patty Codd presented recent Island Health updates including quality metrics tracking, reaching full staffing, completing two years of service on Orcas Island, and a new pediatric blog by Dr. Buxbaum.

IV. Consent Agenda – Commissioner Groundwater requested that the February regular board meeting minutes be removed from consent agenda to be approved at a future meeting.

Motion to approve the following agenda items made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion approved 5-0.

- a. **AP Voucher Report – 02/28/2023 - \$10,886.21**
- b. **AP Voucher Report – 03/14/2023 - \$1,838.00**

V. Operations Report – Superintendent Chord updated the board on the February financials.

For the OIHCD Building Committee updates, the district reported that the Deye Ln drainage project was completed, the commissioners discussed hiring details for a clinic handyman, and board discussion continued around the storage space improvement options at the clinic.

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March 28, 2023



For the OIHCD Joint Operations Committee, the superintendent announced an event for new Island Primary Care – Orcas providers, Dr. Buxbaum and Manske, on Monday May 1st @ Orcas Center. The District and Island Health are also looking into interpretation services availability at the Orcas Clinic.

Discussing the OIHCD Communications Committee, Superintendent Chord highlighted that the committee reviewed a proposed communications calendar for 2023, is looking to partner more closely with Island Health on articles & Orcas specific communications, and discussed the proposed district social media policy.

Other district items discussed by Superintendent Chord included the start date of the new district 0.5 FTE administrative assistant – Ellen Fraser, a proposed medicine take back box in the clinic foyer, discussions with the regional Medicaid innovation group North Sound Accountable Communities of Health regarding care coordination on Orcas, and a potential Department of Health grant opportunity around oral health.

- VI. Old Business – Motion to approve** the 02/28/2023 minutes with small changes to committee names was proposed by Commissioner Groundwater. Commissioner Michnich move to approve this motion, seconded by Commissioner groundwater, the motion passed 5-0.
- VII. New Business –** President Zoeller began discussion for new business starting with a proposed district social media policy. Commissioners Groundwater and Michnich mentioned changes they would like to make to the policy. A discussion regarding the ongoing date and location of OIHCD Regular Board meetings resulted in a recommendation to continue to utilize the OICF conference room and keep the same monthly meeting date. Discussions also were held regarding a board governance webinar from the Association of Washington Public Hospital Districts, and a request for landscaping on the northern part of the clinic building.
- VIII. Public Comment**
Pierette Guimond suggested using the large community room at the library for future meetings.
- IX. Adjourn – Motion to adjourn** proposed by Commissioner Michnich, seconded by Commissioner Groundwater. The motion passed 5-0.

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Minutes approved this 25th day of April, 2023.

A handwritten signature in black ink, appearing to read "Diane Boteler", written over a horizontal line.

5/5/2023

Attest: Diane Boteler, OIHCD Board Secretary