

Orcas Island Health Care District
Board of Commissioners - REGULAR Meeting Minutes
REMOTE BOARD MEETING
Tuesday, February 2, 2021
5:00 – 7:00 pm

Commissioners Present (via Zoom):

Art Lange, President
Diane Boteler
Patricia Miller, Secretary
Pegi Groundwater
Richard Fralick

Staff (via Zoom):

Anne Presson, Superintendent

Commissioners Absent:

None.

I. Call to Order

President Lange called the 3rd meeting of 2021 to order at 5:02 pm. He noted that 5 Commissioners were present, as well as the District's Superintendent. He thanked Clinic representatives and members of the public for participating.

II. Public Comment

Superintendent Presson reported there were no Public Comments received via email prior to the meeting. There were also no live, public comments online.

III. Consent Agenda

The items contained in the Consent Agenda included: January 5, 2021 Regular Board Minutes, and AP Voucher Report dated 1/31 in the amount of \$4,311.34.

MOVED by Comm. Groundwater, seconded by Comm. Boteler to approve the Consent Agenda as presented. VOTE 5:0:0. MOTION CARRIED.

IV. Clinic Updates

- a. **OFHC** – Aimee Johnson and Shila Wachtel from Orcas Family Health Center provided updates on the mobile COVID testing project and their vaccine schedule. When looking at testing done in the clinic and via the mobile events, OFHC has completed 720 tests with five positive results. They will be ordering additional test kits to be able to continue the testing effort until the end of March. Aimee expressed OFHC's appreciation for Clyde Duke and Julia Fairchild for their collection donations totaling \$1,000, which will pay for an additional 40-50 test kits. OFHC received another \$130 in donations from those receiving a test and will put those funds towards additional kits.

Shila reported that OFHC received their first shipment of 100 doses of Moderna vaccine on Monday and they will launch their vaccine effort on Friday alongside the County at Orcas Center. They will follow-up with a second event at Orcas Center on Saturday, and their goal is

to deliver 50 vaccines per event. OFHC is maintaining a waiting list and will be reaching out to those in the list.

- b. **UW** – Mark Bresnick and Debra Gussin reported from UW Medicine. Debra shared that the UW system has been conducting vaccine clinics on the mainland, they haven't been able to vaccinate on Orcas due to limited supply. She is hoping to be able to help in the coming weeks.

Debra confirmed UW will not maintain a waiting list but is looking through their patients to proactively outreach to those who are high risk or lack computer access. UW will put information on their website and also share via eCare for those who are signed up for their online platform.

There was a brief discussion about the status of the UW refrigerator and freezer, both of which are not working. UW shared that the freezer repair is approximately \$2,600 to repair and \$5,000 to replace. It's unknown at this time what is wrong with the refrigerator and the cost to repair or replace.

Action: Mark agreed to follow-up with the date of purchase of the refrigerator and if it was still under warranty.

V. **Committee and Work Group Reports**

- a. **Transition Committee** – Commissioner Fralick reported the last day of the UW Clinic is scheduled to be 3/26. Discussions are still underway to determine what that means in terms of ensuring after-hours and same day coverage until the new clinic opens on 4/5.

There have been 13 offers accepted by current staff from both UW and OFHC. Negotiations with providers is underway. Island Hospital expects to announce the provider strategy at the February Community Briefing. UW will be sending communication to their patients by the end of February.

- b. **Finance Committee** – Commissioner Miller reported on two items the Board is being asked to cover related to incidental employee costs associated with the transition. One is a request from UW to cover the impact of the transition of RNs as a result of moving from UWNC to UW Medicine, and the expected impact on the subsidy is approximately \$11,000. The other item has to do with benefit costs during Island Hospital's 60-day waiting period which is estimated to be \$15,000.

Discussion continued and there was consensus of the Board that their position is to not have staff incur any loss as a result of the transition. Commissioner Boteler asked if there were other incidental costs that could come up. Commissioner Miller reminded the Board that there was money in the budget set aside for EMR transition if there was a way to ease the burden on the community. Otherwise, there was nothing else known at this point.

MOVED by Comm. Miller, seconded by Comm. Groundwater to approve up to \$26,000 in additional transition costs in order to keep employees whole during the transition. VOTE 5:0:0. MOTION CARRIED.

- c. **Building Committee** – Commissioner Fralick reported that the two major construction projects were finally completed. The HVAC vendor has been paid and the final payment for the roof contractor was presented for action now that the gutters have been completed.

It was noted that while these projects are now completed, there is additional work that will need to be undertaken in the coming months. Commissioner Boteler expressed her appreciation for all of the work that went into the building project, and she felt the Committee did a great job. Superintendent Presson also noted that the final invoice was provided to Sustainable Connections and the District should receive the rebate for the HVAC in the next two weeks.

MOVED by Comm. Groundwater, seconded by Comm. Boteler to approve the final Esary invoice in the amount of \$27,592.14. VOTE 5:0:0. MOTION CARRIED.

- d. **Staffing Committee** – no report.
- e. **Legal Committee** – no report.

Action: Hope to bring Lease Agreement and Final UW Termination Letter to the next Board meeting. The latter has been a moving target as UW and IH finalize plans for the period of 3/27 through 3/31.

- f. **Communication Committee** – Commissioners Miller reported she and Commissioner Boteler met to brainstorm ideas for topics.

Action: Communication Committee to meet with Laura Moroney, Island Hospital Marketing Director, to confirm the topics of interest to the community are on Island Hospital's radar.

Superintendent Presson confirmed the date for the February Community Briefing will be 2/18 from 5 – 6 pm.

VI. Old Business

- a. **2021 Committee & Work Groups** - President Lange went through the final Committee and Work Group assignments for 2021. There was a consensus to create a new Committee with Commissioners Groundwater and Fralick. The purpose will be around strategic planning and working with Island Hospital on their Business Plan, per the Agreement.
- b. **MOU for X-ray** – a draft Memorandum of Understanding (MOU) was presented for review.

Action: After discussion there was consensus of the Board to have Commissioner Groundwater revise the MOU and run by Island Hospital. The goal is to make the document more general as opposed to item specific. An updated draft will be brought to the next Regular Board meeting.

VII. New Business

Superintendent Presson provided details on an alternate location for the District Office. Since she was informed at the start of the year that the current space will be turned into non-office space, she has kept an eye out for an alternate location. She feels the space that is currently Mandy's Hair salon will be a very good location. The space is approximately 200 sq feet larger than the current space and is \$50 more per month plus power. The space is available March 1st and the landlord is willing to sign a 5-year lease.

MOVED by Comm. Fralick, seconded by Comm. Groundwater to approve the District Office move to the new location as of March 1, 2021. VOTE 5:0:0. MOTION CARRIED.

VIII. Public Comment

Jennifer Taylor asked that as the clinic transition continues and outside entities require access to the building that she be given as much advance notice as possible. The teams primary focus is to get patients ready to go through the transition. It can be disruptive to have to accommodate various activities without adequate notice.

Pierrette Guimond made a comment about the vaccine scheduling system with the County. She also thanked the Board for following through on their goal to consolidate the clinics.

Mary Poletti also echoed Pierrette’s comments and said she was impressed with the completeness of work the Board and Superintendent cover on behalf of the community.


IX. Upcoming Meetings

President Lange reported that the next Regular meeting of the OIHCD Board is scheduled for February 16th. Other meetings were listed on the Agenda.

X. Meeting adjournment

MOVED by Commissioner Groundwater, seconded by Commissioner Boteler to adjourn the meeting at 6:33 pm. VOTE 5:0:0. MOTION CARRIED.

Minutes approved this _____ day of _____, 2021.

DocuSigned by:

4D76238D7620417...
Attest: Patricia Miller, OIHCD Board Secretary

2/25/2021

Date signed