

Orcas Island Health Care District  
**Board of Commissioners**  
**Regular Board Meeting**

April 23<sup>rd</sup>, 2024  
5:00 – 7:00 pm  
500 Rose St, Eastsound, WA 98245

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/2606173610>

**Agenda**

- I. Call To Order – Regular Board Meeting** President Zoeller
- II. Commissioner Additions to Board Agenda** President Zoeller
- III. Regular Meeting Public Comment** President Zoeller  
*Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.*
- Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.*
- IV. Consent Agenda – Action** President Zoeller
- a. **Regular Board Meeting Minutes – 03/26/2024**
  - b. **AP Voucher Report – 04/02/2024 - \$8,783.64**
  - c. **AP Voucher Report – 04/16/2024 - \$14,056.39**  
**Action:** *Approve Consent Agenda*
- V. Superintendent Report** Superintendent Chord
- a. **March 2024 Financial Review**
  - b. **Building Committee:**
    - i. Maintenance technician employment structure change
    - ii. Assessment of clinic storage needs
  - c. **Communications Committee**
    - i. Semi-annual district update featuring Commissioner Boteler going out this week
    - ii. Meeting w/ Ayn to develop process for district related press releases/updates
    - iii. Requested marketing/PR consultation support from AWPHD (free) to further develop district strategy

- d. **Finance Committee**
  - i. Continue to refine monthly cash balance review for investment adjustments
  - ii. FY 2023 Orcas clinic financial review with Island Health
- e. **Operations Committee**
  - i. Pursuing cross training for x-ray tech support
  - ii. Patient liaison potential to help with some other referral based projects – e.g. Lyn Health, VA provider designation process, community paramedicine, etc.
  - iii. In process of purchasing new exam table, bilirubinometer, POC testing supplies
  - iv. New OB/GYN started in Anacortes. Will be looking to partner with Dr. Simpson-Manske to see how additional support for OB can be provided on Island
  - v. In process of setting up program to support medication pregnancy termination services at Orcas clinic. Should be available in the next few months
- f. **DOH Oral Health Grant / Orcas Dental Collaboration**
  - i. Medicaid cost report presentation from w/ Katie Raebel on Thursday
  - ii. Met with HCA Medicaid and DOH to discuss the challenges associated with Rural Health Clinic rebasing requirement
  - iii. Ellen helping with reimbursement submitting for DOH dental grant
  - iv. Orcas Community Dental Program starting first day of service in May
- g. **Other Items:**
  - i. AGO response letter sent – some follow-up processes identified
  - ii. AWPHD Conference Agenda announced – Two commissioners & Superintendent attendance included in budget – June 24 – 26
  - iii. Pea Patch Project Community Input sessions held in early April
  - iv. District Court leading a San Juan County Sequential Intercept Mapping – requested OIHCD participation
  - v. Annual Review w/ Ellen

- VI. **Old Business** President Zoeller
  - a. **Rules for Conduct of Commissioner Meetings Policy**
    - i. **Action** – Approve amended policy
  - b. **Updated schedule for OIHCD policy review priority**
  
- VII. **New Business** President Zoeller
  - a. **OIHCD Procurement Policy Review**
  
- VIII. **Public Comment** President Zoeller

**IX. Upcoming Meetings & Activities - Information**

- a. **OIHCD & IPC – O Operations Committee Meeting – Monday May 20<sup>th</sup> 9:30 AM**
- b. **OIHCD Joint Quality Committee Meeting – Tuesday May 21<sup>st</sup> 4:00 PM**
- c. **OIHCD Joint Medical Directors Meeting – Tuesday May 21<sup>st</sup> 4:30 PM**
- d. **OIHCD / EMS After Hours Committee Meeting – Tuesday May 21<sup>st</sup> 5:00 PM**
- e. **Regular Board Meeting – Tuesday May 28<sup>th</sup> 5:00 – 7:00 PM**

**X. Adjourn - Action**

President Zoeller