

Orcas Island Health Care District
Board of Commissioners - REGULAR Meeting Minutes
REMOTE BOARD MEETING
June 28th, 2022
5:00 – 7:00 p.m.

Commissioners Present (via Zoom):

Pegi Groundwater, President
Diane Boteler – arrived at 5:08
Marie Michnich
Dave Zoeller
Carolyn Fiscus

Staff (via Zoom):

Tom Eversole, Interim Superintendent
Kim Kimple, Administrative Assistant

Commissioners Absent: None.

I. Call to Order

President Groundwater called the June 28th, 2022 meeting to order at 5:00 p.m. with a quorum including five Commissioners present. The District will continue to meet virtually in accordance with the OPMA and Proclamation 20-05 to protect the health of the community, commissioners, and staff.

II. Public Comment

Interim Superintendent Eversole shared comments he received regarding service at the clinic and difficulty receiving referrals. He also shared comments received regarding the survey.

III. Consent Agenda

- a. Regular Board Minutes – 06/22/2022
- b. AP Voucher Report – 06/28/2022 in the amount of \$1,442.07

MOTION to approve the Consent Agenda by Commissioner Michnich; second by Commissioner Fiscus. Motion passed, 4-0.

IV. Operations Report

- a. **Strategic Planning surveys, focus groups**
 - i. Surveys are complete and focus groups are underway.
- b. **Health Care Facilities Architect**
 - i. The architect has requested a synopsis and drawings of the facility to use as a tool for building their proposal.
- c. **Wetlands assessment**
 - i. The wetland assessment report confirmed there is no wetland within the Deye Ln parcel, but further assessment and evaluation will be needed to satisfy any future development.

- d. **Deye Lane Maintenance and improvements**
 - i. The District will be reaching out to the neighbors of Deye Lane for input and discussion of road repairs.
- e. **Laptop replacement for Commissioner Zoeller**
 - i. Commissioner Zoeller's laptop will be replaced as it no longer works.
- f. **Office relocation**
 - i. The District continues to search for new office space due to the landlord's request for early termination of the lease.

V. New Business

- a. **Strategic Planning**
 - i. Ms. Carona of Health Facilities Planning and Development updated the Board on preliminary findings of the 2022 strategic planning survey and focus groups.
- b. **Proposed Clinic Remodel**
 - i. Island Health provided the estimate of \$62,093 for the remodel of two exam rooms, including furniture and equipment. This bid does not include addition of a telehealth room. The board discussed an equitable allocation of cost.

MOTION to pay 90% of the clinic remodel cost based on the current proposal, with all overruns and change orders to be covered by Island Health moved by Commissioner Michnich; second by Commissioner Boteler. Motion passed, 5-0.

- c. **Replace and Install New Generator**
 - i. An estimate from Picket Springs for installation of a new generator came in at \$64,738. District will seek additional bids and will search the MRSC roster for electrical contractors.
- d. **Adopt Cafeteria Health Plan**

MOTION to adopt the cafeteria plan to satisfy the PEBB requirements by Commissioner Zoeller; second by Commissioner Boteler. Motion passed, 5-0.

VI. Old Business

- a. **Charitable Contributions for Orcas Health Care**
 - i. The Board continued discussion of options for receiving charitable contributions, including a pass through from Island Health's foundation, creating its own foundation, or working with Orcas Island Community Foundation.

VII. Committee and Work Group Reports

- a. **Building Committee**
 - i. Covered in other agenda items. The alarm monitoring system contract was discussed. The District will pay for monitoring services.

VIII. Public Comment

Millie Vetterlein shared thoughts on the language of the survey.

Bob Thomas commented on future construction cost vs. return.

IX. Upcoming Meetings and Activities

- a. Regular Board Meeting – July 26th, 2022
- b. Regular Board Meeting – August 23rd, 2022

X. Adjourn

- a. Moved by Commissioner Michnich, seconded by Commissioner Boteler to adjourn the meeting at 6:56. Motion unanimously carried.

Minutes approved this ____ day of __July__, 2022.

Attest: Diane Boteler, OIHCD Board Secretary

Date signed