

**Orcas Island Health Care District**  
**Board of Commissioners - REGULAR Meeting Minutes**  
**REMOTE BOARD MEETING**  
**February 15, 2022**  
**5:00 – 7:00 p.m.**

**Commissioners Present (via Zoom):**

Pegi Groundwater, President  
Diane Boteler, Secretary  
Richard Fralick  
Art Lange  
Dave Zoeller

**Staff (via Zoom):**

Tom Eversole, Interim Superintendent

**Commissioners Absent:**

None.

**I. Call to Order**

President Groundwater called the Feb. 1, 2022, meeting to order at 5:00 pm. She noted that there was a quorum with four Commissioners present; Commissioner Boteler joined later.

**II. Public Comment**

No public comments were offered.

**III. Consent Agenda**

The items contained in the Consent Agenda included:

- the Dec. 9, 2021, Special Meeting Minutes;
- the Dec. 21, 2021, Regular Meeting Minutes;
- the Feb. 1, 2022, Regular Meeting Minutes; and
- an AP Voucher Report dated 2/10/22 in the amount of \$3,683.15.

The minutes for 12/21/21 were considered separately on the Consent Agenda because Commissioner Groundwater was not present and will abstain. The minutes for 12/09/21 were deferred until Commissioner Boettler is present because Commissioners Groundwater and Zoeller were not present and will abstain.

**MOVED by Commissioner Fralick, seconded by Commissioner Lange to approve the Regular Meeting Minutes from Feb. 1, 2022, and the AP Voucher Report. VOTE 4:0:0. MOTION CARRIED.**

**MOVED by Commissioner Fralick, seconded by Commissioner Lange to approve the Regular Meeting Minutes from Dec. 9, 2021. VOTE 3:0:1. MOTION CARRIED.**

**IV. Operations Report**

Interim Superintendent Eversole noted that IH's rate for services beginning Dec. 15, 2021, increased to the PB-RHC rate, about \$250 per visit. That rate will not be final until IH's cost report is approved, but he thinks the \$250 figure is acceptable for budgeting. He also reported on work with the clinic staff and on meetings with the Lopez PHD commissioners on their strategic planning process.

**V. Old Business**

- a. Proposed Amendments to Bylaws

**MOVED by Commissioner Fralick, seconded by Commissioner Zoeller to approve the San Juan County PHD #3 bylaws as amended. VOTE 4:0:0. MOTION CARRIED.**

- b. Proposed Amendments for Rules for Board Meetings

**MOVED by Commissioner Fralick, seconded by Commissioner Lange to approve the San Juan County PHD #3 Rules for Board Meetings as modified. VOTE 5:0:0. MOTION CARRIED.**

- c. Proposed Amendments to Ethics Policy – no amendments were suggested.

Commissioner Boteler having joined the meeting, Groundwater asked for approval of the Dec. 21, 2021, Regular Board Minutes.

**MOVED by Commissioner Fralick, seconded by Commissioner Zoeller to approve the Regular Board Minutes from Dec. 21, 2021. VOTE 3:0:2. MOTION CARRIED.**

President Groundwater noted that all of the Commissioners have reviewed the Code of Ethics and provided their Certifications to the Interim Superintendent. She asked if anyone had any amendments to the Code they would like to propose and the Board agreed they did not need to be amended at this time.

#### **VI. New Business**

Groundwater announced that Commissioner Fralick will resign from the Board on March 16, 2022. Commissioner Lange will take suggestions for a replacement and will meet for discussions with each person suggested. The commissioner replacing Richard Fralick would serve until the general election in November 2023, when they would have to run as a candidate and be elected in order to continue.

#### **VII. Committee and Work Group Reports**

- a. **Building Committee** – Fralick reported on a number of items. Groundwater asked Fralick if he would meet with our attorney to get clarification on what work on the building the District is responsible for paying for and what is IH's responsibility.
- b. **Staffing Committee** – Eversole recommended that the permanent superintendent position be full time with a part-time administrative assistant. Recruitment for the AA position can begin immediately. Lange is seeking help from IH in recruiting a superintendent.

#### **VIII. Public Comment**

Aimee Johnson thanked the commissioners for the improved parking. John Pierre van Dongen asked whether CMS pays a flat fee or graduated fee per patient visit; Johnson will respond to him. Millie Vetterlein was concerned that the public has no input on who is appointed to fill a vacant seat on the Commission.

#### **IX. Upcoming Meetings**

The next Regular Meetings of the OIHCD Board are scheduled for March 1 and March 15, 2022.

#### **X. Meeting adjournment**

**MOVED by Commissioner Lange, seconded by Commissioner Boteler to adjourn the meeting at 6:08 p.m. VOTE 5:0:0. MOTION CARRIED.**

Minutes approved this [redacted] day of [redacted], 2022.

[redacted]  
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Attest: Diane Boteler, OIHCD Board Secretary

[redacted]  
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Date signed