

San Juan County Public Hospital District #3
Dbá Orcas Island Health Care District
Special Meeting Board of Commissioners
October 2, 2019
5:00 pm – 7:00 pm
Orcas Island Library
Community Room
Agenda

- I. **Call to Order - Action** Comm. Fralick

- II. **Public Comment** Comm. Fralick

- III. **Consent Agenda – Action** Comm. Fralick
 - a. **Regular Board Meeting Minutes – September 17, 2019** (attachment)
 - b. **AP Voucher Report – September 15th in the amount of \$7,649.58** (attachment)
 - c. **AP Voucher Report – September 24th in the amount of \$71,716.74** (attachment)

- IV. **Committee and Work Group Reports**
 - a. **Building/Equipment Committee - Information** Comms. Fralick/Groundwater
 - i. Hargis Requirements document
 - ii. Estimates for building repair costs
 - iii. UWNC 2020 equipment maintenance/replacement estimates
 - iv. Meeting with KCBA on 10/11

 - b. **Finance Committee - Information** Comms. Fralick/Miller/Supt
 - i. Clinic Financial Summary Report through June 30, 2019 – Update
 - ii. OIHCD 2020 Draft Budget - Update
 - iii. 5-year Cash Flow Analysis

 - c. **Contract Negotiations Work Group** Comms. Lange/Miller
 - i. OFHC FY '20 Budget – Action

 - d. **Communications Committee** Comms. Boteler/Lange/Supt
 - i. Town Hall Materials – Action
 - ii. Town Hall logistics

 - e. **Strategy Work Group - Information** Comms. Groundwater/Lange
 - i. Consultant update & possible meeting with Shar

- V. **Old Business**
 - a. **Project Management** Comm. Miller/Supt.
 - b. **Web Manager** Comm. Groundwater/Supt.

- VI. New Business** **ALL**
Strategic Planning – how the timing of the Consultant report impacts other activities, including budget planning, long-term financing, and building decisions.
- VII. Operations Report - Information** Supt. Presson
a. OIHCD August Financials
b. Quest Lab
c. Premera/LifeWise - 10/15 visit
- VIII. Public Comment** Comm. Fralick
- IX. Upcoming Meetings** Comm. Fralick
a. **UW Medicine Orcas Island Clinic Staff Meeting on October 4th**
b. **Town Hall #1 – October 5th from 3 pm – 5 pm at Eastsound Firehall**
c. **Monthly Ops call with UW Medicine Orcas Island Clinic on October 11th**
d. **Regular Board Meeting – October 15th - Premera to be last on Agenda**
e. **Town Hall #2 – October 28th from 5:30 pm – 7:30 pm at Orcas Center Madrona Room**
f. **Public Hearing on OIHCD 2020 Budget and Levy – November 5th Regular Board meeting**
- X. Future Topics/Ongoing Activities** Comm. Fralick
a. **Records Management and Technology Policy – November**
b. **Communications and Social Media Policy – November**
c. **Fixed Asset Management Policy - December**
d. **Business Travel & Expense Policy - December**
e. **Meeting Code of Conduct**
f. **Community Advisory Work Group**
g. **Launch of Metrics Committee**
h. **Board Succession Planning**
i. **District Logo, letterhead and business cards**
j. **Process to Vet Providers/Proposals/Requests for District Support**
k. **OFHC contracting with commercial insurers**
l. **OFHC provider compensation and incentive structure**
m. **SJC 2020 Community Needs Assessment**
- XI. Adjourn - Action** Comm. Fralick