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501 C3 Non-Profit Rural Health Center

June 26, 2019

I regret I am unable to attend the presentation of our revised budget. My recollection is with the inception of the Orcas Island Health Care District, the board of commissioners outlined the four criteria essential in the evaluation of a medical practice-fiscal responsibility, a willingness to see all patients, providing after hours call and a high patient satisfaction. I am proud to say that Orcas Family Health Center has fulfilled all four criteria. Over the year there seems to have been a shift in the position of the board regarding these criteria. With the recent passage of the budget for UW Orcas, fiscal responsibility seems to have been removed from the requirements. Also, after hours coverage clearly has been removed. Actually, all four criteria no longer seem to be applicable. We are submitting a revised budget for the 4th quarter of our fiscal year that more closely parallels the budget already approved for UW Orcas in the hopes, of making everything more equitable. Without the additional finds, Orcas Family Health Center would be at a distinct disadvantage when it comes to recruitment and retention of practitioners. I appreciate your serious consideration.

David C. Shinstrom, M.D.

OFHC Salary Update Request for last fiscal Quarter and going forward.

Submitted to PHD#3 Orcas via email on 6/27/2019

Assumptions: 423hrs/Qtr = 1FTE

Annual Numbers:

MD		PA/NP
\$ 250,000.00	base	\$ 150,000.00
\$ 7,200.00	health ins	\$ 7,200.00
\$ 14,000.00	malpractice	\$ 1,650.00
\$ 1,500.00	CME	\$ 1,500.00
\$ 5,000.00	retirement	\$ 5,000.00
<u>\$ 277,700.00</u>		<u>\$ 165,350.00</u>

Q3 2019

D.Shinstrom	0.68FTE	\$ 42,500.00
	benefits	\$ 6,925.00
		<u>\$ 49,425.00</u>
PAs	1.72 FTE	\$ 64,500.00
	benefits	\$ 3,837.50
		<u>\$ 68,337.50</u>
Nursing staff	3 FTE	\$ 44,415.00
salaries and benefits		
Non provider	4 FTE	\$ 61,730.00
salaries and benefits		
TOTAL		\$ 223,907.50

Orcas Family Health Center
Profit & Loss Budget Revision Request
 July-August-September

	Oct '18 - Sep 19
Ordinary Income/Expense	
Income	
Income not categorized elsewhere	0.00
Fees	144,000.00
Refund of Fees	0.00
Interest Income	1.51
Total Income	144,001.51
Expense	
Facility Health Care Staff Cost	0.00
Costs Under Agreement	0.00
Other Health Care Costs	
Medical Supplies	
Influenza Vaccine	0.00
Medical Supplies - Other	6,500.00
Total Medical Supplies	6,500.00
Professional Liability Insurance	5,220.00
DEA Reg	731.00
Medical Training	617.22
Laboratory Fees	1,508.78
Total Other Health Care Costs	14,577.00
Facility Overhead-Facility Cost	
Rent	8,025.00
Business Insurance	319.50
Interest Expense	543.69
Utilities	1,920.00
Housekeeping and Maintenance	
Supplies	0.00
Housekeeping and Maintenance - Other	394.34
Total Housekeeping and Maintenance	394.34
Business Licenses	549.00
Total Facility Overhead-Facility Cost	11,751.53
Facility Overhead-Administrativ	
Office Expense	
Printing	909.60
Postage	1,016.57
Office Expense - Other	1,055.98
Total Office Expense	2,982.15
Legal Fees	0.00
Accounting Fees	0.00
Board of Directors Insurance	0.00
Telephone	2,086.58
Fringe Benefits	
Fringe Benefit Health Insurance	0.00
Fringe Benefit-Child care	0.00
Fringe Benefits - Other	0.00
Total Fringe Benefits	0.00
Payroll Taxes	20,000.00

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06/27/19

Cash Basis

Orcas Family Health Center
Profit & Loss Budget Revision Request
July-August-September

	Oct '18 - Sep 19
Other Administrative Costs	
Billing Software License	825.00
IT repairs and networking	390.00
Postal Box Rental	92.00
Medical Records-Software	3,900.00
Practice Management System	1,331.14
Dues and Subscriptions	0.00
Administrative Travel	0.00
Administrative Training	0.00
Bank Service Charges	764.35
Total Other Administrative Costs	7,302.49
Total Facility Overhead-Administrativ	32,371.22
Non-Reimbursible Costs	
OWL Education Program Expenses	0.00
Radiology/Imaging Supplies	900.00
State B&O Taxes	1,875.00
Staff Meeting Meals & Gifts	300.00
Contributions	100.00
Professional Fees	0.00
Fundraising Expense	0.00
Advertising	
Telephone listing	613.80
Advertising - Other	600.00
Total Advertising	1,213.80
State Medical Licenses	107.00
Other Expenses	0.00
Total Non-Reimbursible Costs	4,495.80
Payroll	
PA/NP Salaries	68,337.50
Physician Salaries	49,425.00
RN Salaries	44,415.00
Office Salaries	61,730.00
Payroll - Other	0.00
Total Payroll	223,907.50
Depreciation Expense	
Depreciation-Medical Equipment	679.00
Depreciation-Bldg and Fxtrs	1,338.00
Depreciation-Equipment	29.00
Depreciation-Office Equip	302.68
Total Depreciation Expense	2,348.68
Total Expense	289,451.73
Net Ordinary Income	-145,450.22
Other Income/Expense	
Other Income	
State Training Reimbursement	300.00
Grant Income	
Orcas Isl. Community Foundation	
OICF-OWL Education Program	0.00
Total Orcas Isl. Community Foundation	0.00
Total Grant Income	0.00

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Cash Basis

Orcas Family Health Center
Profit & Loss Budget Revision Request
July-August-September

	<u>Oct '18 - Sep 19</u>
Fundraising	
Tickets; Dinner & Dancing	0.00
Total Fundraising	0.00
Donations-General	
Contribution	11,360.00
Total Donations-General	11,360.00
Asset dispositions	-27.00
Other Income	903.13
Total Other Income	12,536.13
Net Other Income	12,536.13
Net Income	<u><u>-132,914.09</u></u>