

**San Juan County Public Hospital District #3**  
**DbA: Orcas Island Health Care District**  
**Board of Commissioners - SPECIAL Meeting Minutes**  
**Saturday, September 8, 2018**  
**3:00 pm – 5:00 pm**  
**Eastsound Firehall**

**Commissioners Present:**

Art Lange  
Patricia Miller  
Pegi Groundwater  
Richard Fralick

**Staff:**

Superintendent Anne Presson

**Commissioners Absent:**

Diane Boteler

**I. Call to Order**

President Fralick called the meeting to order at 3:00 pm noting the Town Hall forum was a Special Meeting as there is a quorum of the Board present.

**II. President Fralick welcomed the public to this Town Hall meeting. He reviewed the:**

- Goals for the forum to listen and learn how the public is feeling about health care on Orcas island
- Board's focus to enable access to high-quality health care that is sustainable for the long-term

**III. Lisa Byers, Moderator, explained the format for the meeting:**

- Presentations were short, and she asked that questions be held until the Q&A period
- There were various ways to ask questions, either during the Q&A period or via the suggestion boxes
- As Moderator, she will direct the questions and explained the intent is to hear trends and high-level concerns/suggestions/feedback
- Personal experiences were of interest to the Board, yet the details are best shared with Clinic Managers

**IV. Commissioner Groundwater reviewed the formation of the District and what has been accomplished to-date:**

- Superintendent Hired
- Election of officers
- Formation of numerous Committees and Work Groups
- Formation documents (Bylaws, Code of Ethics, etc.) are complete
- Sharing of X-ray machine – 1<sup>st</sup> test for cost sharing/reduction opportunities

**V. Commissioner Lange reviewed the current Acute/After-Hours Care**

- Spectrum of Health Care to define what is Primary, Acute and Emergency Care
- What we have now with UW Medicine and Orcas Family Health Center
- What we are working toward

**VI. Commissioner Miller reviewed the District's financial strategy and budget process**

- Development of the 2018 interim budget
- 1<sup>st</sup> draft of a 2019 budget and the timing for the budget development process
  - Total anticipated budget needs
  - Range of millage rate – with/without expanded acute and after-hours care
- Capital needs over next 5 years
  - Large building maintenance needs as identified via the inspection
- Overview of financing for the District
  - Total debt anticipated
  - Breakdown of short/long-term structure

**VII. Superintendent Presson explained the metrics that will be used in evaluating how well the District is meeting its objectives and it's focus on community engagement**

- Working collaboratively with clinics to understand key metrics:
  - Customer satisfaction
  - Patient volumes and staffing needs
- Meetings, Surveys and Town Halls
- Website and other Social Media

**VIII. Q&A – this was held for 60 minutes**

**QUESTIONS FROM SUGGESTION BOX**

1. Since the success & sustainability of rural health centers has been shown to have a direct correlation with provider and staff satisfaction, as well as patient satisfaction, have there been efforts of assessing the provider/staff satisfaction at the current clinics in their delivery model of clinical services?
2. How do you propose to have after hours care for \$100,000 a year as that seems extremely low?
3. Has any OIHCD Board member reached out to any other health care system (e.g. Peace Health, Skagit, Island Hospital) in case of decoupling with UW?

**QUESTIONS ASKED DURING THE MEETING**

1. Several questions centered around the need to be sensitive to the financial pressures of people on a limited income.
2. Participants wanted to understand the timing and method for the sale of the building to OIHCD.
3. Question concerning any insurance issues that could arise because of sharing x-ray services between UW Medicine Orcas Island Clinic and Orcas Family Health Center.
4. How quickly will the urgent/after-hours proposal be finalized, and any changes implemented.
5. Regarding the OIHCD financials, what is the difference between planning for contingencies and amount allocated for a reserve.
6. What will the process be to evaluate whether the levy rate is \$.60? \$.70 or \$.75 per \$1,000.

7. What is the timing and process to adopt the fiscal year 2019 budget, and how would any increase above the \$.75 max tax rate be handled.
8. Is charity care accounted for in the contract negotiations and is there any cap on charity care?
9. How is mental health addressed by the OIHCD?
10. Who will be responsible for exterior building maintenance once OIHCD purchases the clinic building from OMF
11. What will be the process for selecting contractors to address building maintenance?
12. Are providers at the UW Clinic able to access information from the electronic medical records (EMR) used by other providers (e.g. Providence, PeaceHealth, Kaiser, Swedish, Skagit)?
13. Lots of discussion around the need to draw in a broader demographic as well as meet people where they are in terms of communication. Not everyone is internet savvy so having other means of participating in surveys, etc. is important.

**IX. Meeting Adjournment**

When approving the minutes of this Special meeting during the September 18<sup>th</sup> Regular Board meeting, President Fralick noted that he never closed the Special Meeting. By consensus the Board agreed to retroactively agree that the meeting was adjourned at 4:30 pm.

Minutes approved this 18<sup>th</sup> day of Sept. 2018.



Attest: Anne L. Presson, OIHCD Superintendent