

Orcas Island Health Care District
Board of Commissioners
Regular Board Meeting

October 23rd, 2024

5:00 – 7:00 pm

500 Rose St, Eastsound, WA 98245

Join Zoom Meeting

<https://us02web.zoom.us/j/2606173610>

Agenda

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|-------------|--|----------------------|
| I. | Call To Order – Regular Board Meeting | President Zoeller |
| II. | Commissioner Additions to Board Agenda | President Zoeller |
| III. | Regular Meeting Public Comment | President Zoeller |
| | <i>Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.</i> | |
| | <i>Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.</i> | |
| IV. | Island Health Quarterly Board Presentation | Marcy Shimada |
| V. | Consent Agenda – Action | President Zoeller |
| | a. Special Board Meeting Minutes – 10/07/2024 | |
| | b. AP Voucher Report – 10/15/2024 – \$7,931.14 | |
| | c. AP Voucher Report – 10/22/2024 - \$15,690.38 | |
| | <i>Action: Approve Consent Agenda</i> | |
| VI. | Superintendent Report | Superintendent Chord |
| | a. September 2024 Financial Review | |
| | b. Building Committee | |
| | i. Storage container at clinic | |
| | ii. Planning for Provider Space | |
| | c. Communications Committee | |
| | i. Communications Workshop | |
| | ii. Next steps & future presentations | |

- d. **Finance Committee**
 - i. Contract Negotiations Update – last meeting 10/18, next meeting 10/25
 - e. **Operations Committee**
 - i. Discussed behavioral health support through ITP telehealth contract, other conversations around future behavioral health strategies
 - ii. Heart Health presentation at Senior Center on October 23rd
 - iii. Island Reproductive Health Initiative group meeting with clinic staff
 - f. **Orcas Dental Project**
 - i. First Dental Clinic at leased space 10/25 & 10/26
 - ii. OIHCD continuing to support equipment purchases for items required for new clinic space
 - g. **SAO Accountability Audit**
 - i. SAO requested initial documents in early October
 - ii. Ellen gathered and submitted all needed preliminary documents by the 10/17 deadline
- VII. Old Business** President Zoeller
- a. **Accounting Support Contract**
 - i. **Potential Action:** Approve executing contract with Business Support Services Northwest, LLC
 - ii. **Potential Action:** Approve purchasing /signing contract for Quickbooks Plus & Payroll platform
 - b. **Policy Review Table**
- VIII. New Business**
- a. **Admin Assistant Additional Hours & Training Travel**
 - i. **Potential Action:** Approve 10 additional hours per week for admin assistant for the remainder of 2024, starting November 4th.
 - ii. **Potential Action:** Approve travel reimbursement for Ellen to attend Public Works training on November 13th.
- IX. Executive Session** President Zoeller
- According to RCW 42.30.110 the board will convene an executive session to discuss performance of a public employee. Time is estimated to be 20 minutes.
- X. OIHCD 2025 Draft Budget Review** Superintendent Chord
- a. OCRC Proposal
 - b. Budget Proposal Projects
 - c. **Potential Action:** Approve Draft 2025 Budget for review at Public Budget & Levy Hearing on November 12th

XI. Public Comment

President Zoeller

XII. Upcoming Meetings & Activities - Information

- a. **OIHCD Special Board Meeting & Public Budget/Levy Hearing – Tue Nov 12 – 5:30 PM**
- b. **OIHCD Special Board Meeting – Wednesday November 20th – 5:00 PM**

XIII. Adjourn - Action

President Zoeller